



## CITY OF ARCATA

### PLANNING COMMISSION MEETING

Council Chamber  
736 F Street, Arcata

March 13, 2018  
Tuesday, 6:00 p.m.

#### MINUTES

#### **I. CALL TO ORDER.**

The meeting was called to order by Chairman Robert Flint at 6:00 p.m.

PRESENT: Flint, Mayer, Tangney, Barstow, Baker, Orth, McCavour

ABSENT:

#### **II. ORAL COMMUNICATIONS.**

None.

#### **III. CONSENT CALENDAR.**

On a motion by Barstow and a second by Orth, the minutes of the February 27, 2018, minutes were approved.

Ayes: Mayer, Barstow, Baker, Orth, McCavour. Noes: None. Abstentions: Flint, Tangney. Absent: None.

#### **A. Approve Planning Commission Minutes – Regular Meeting – February 27, 2018, 6:00 p.m.**

#### **IV. ITEMS REMOVED FROM CONSENT CALENDAR.**

#### **1. Adopt a General Plan Consistency Finding for the Establishment of a Western Greenbelt Plan**

Item III.B was removed from the Consent Agenda to be heard separately. Environmental Services Director, Mark Andre, provided a staff report and answered questions of the Commission. After a discussion on the matter, Commissioner Mayer moved to approve the item. The motion was seconded by Baker and unanimously approved.

Ayes: Tangney, McCavour, Flint, Orth, Mayer, Baker, Barstow. Noes: None. Abstentions: None. Absent: None.

#### **V. PUBLIC HEARINGS.**

#### **A. Approval of a Design Review Permit for the Placement of a New Non-Illuminated Pole Sign for Chase Bank in the Jacoby Storehouse Parking Lot**

**on the Southeast Corner of 7th and H Streets with Required Findings, Conditions of Approval and a Class 3 CEQA Exemption; 780 7th Street; File No. 178-033-DRS.**

Director Loya delivered a brief staff report, Chair Flint opened the public hearing, closed the public hearing and asked for deliberation by the Commission. On a motion by Tangney and a second by Barstow, the project was unanimously approved.

Ayes: Tangney, McCavour, Flint, Orth, Mayer, Baker, Barstow. Noes: None. Abstentions: None. Absent: None.

**B. Amend the Land Use Code to Allow Retail Cannabis Sales and Service.**

Chair Flint opened the public hearing, and asked for a staff report which was dually delivered by Director Loya and Planner Mateer. After receiving public testimony and deliberating on the item, Commissioner Tangney moved to continue the item to the March 27, 2018, Planning Commission meeting. The motion was seconded by Mayer and approved with McCavour abstaining.

Ayes: Tangney, Flint, Orth, Mayer, Baker, Barstow. Noes: None. Abstentions: McCavour. Absent: None.

**VI. BUSINESS ITEMS.**

**A. Election of Chair and Vice Chair, and Member Resignation.**

Chair Flint announced his resignation from the Commission after 21 years and turned the meeting over to Director Loya who asked for nominations to fill the Chair and Vice Chair positions. Chair Flint nominated Tangney as Chair and Judith Mayer as Vice Chair. The motion was seconded by Barstow and unanimously approved.

Ayes: Tangney, McCavour, Flint, Orth, Mayer, Baker, Barstow. Noes: None. Abstentions: None. Absent: None.

**VII. CORRESPONDENCE/COMMUNICATIONS.**

Commissioner Mayer asked for a schedule for upcoming General Plan Element amendments and how a neighborhood planning effort might be incorporated. Director Loya stated that the process will likely begin in this upcoming fiscal year, but that projects with applications pending will be reviewed and analyzed using the current General Plan. Director Loya assured the Commission that the public outreach and development of policies for the Elements to be amended will be at least as robust as those efforts for the current General Plan.

Director Loya introduced our new Deputy Director, Jennifer Dart, to the Planning Commission.

Director Loya announced that the Sea Level Rise study session with the City Council is being moved to April and that the Commission should be receiving a Doodle Poll from the City Manager's office to help finalize dates.

**VIII. ADJOURNMENT.**

Chair Tangney adjourned the meeting at 8:37 p.m.