

**CITY OF ARCATA  
CITY COUNCIL MEETING**

COUNCIL CHAMBER  
736 F Street, Arcata

NOVEMBER 18, 2020  
Wednesday, 6:00 PM

**AGENDA**

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Special accommodations for the disabled who attend City meetings can be made in advance by contacting the City Clerk at 822-5953. Assistive listening devices are available.

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Pursuant to Government Code section 54957.5, all writings or documents relating to any item on this agenda which have been provided to a majority of the City Council, including those received less than 72 hours prior to the City Council meeting, will be made available for public inspection in the agenda binder located on the counter in the lobby at Arcata City Hall, 736 F Street, during normal business hours, and on the City's website at [www.cityofarcata.org](http://www.cityofarcata.org).

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PLEASE NOTE: Speakers wishing to distribute materials to the City Council at the meeting are requested to provide 10 copies to the City Clerk.

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**PUBLIC ADVISORY: THE CITY COUNCIL CHAMBER IN CITY HALL  
WILL NOT BE OPEN TO THE PUBLIC**

**COVID-19 NOTICE**

Consistent with Executive Orders N-25-20 and N-29-20 from the Executive Department of the State of California and the Humboldt County Public Health Officer's March 19, 2020, Shelter-in-Place Order, the City Council meeting location will not be physically open and City Councilmembers will be teleconferencing into the meeting via Zoom Video Communications.

**How to Observe and Participate in the Meeting:**

Observe:

Members of the public can observe the meeting on television on Access Humboldt Channel 10, online by visiting [www.cityofarcata.org](http://www.cityofarcata.org) and clicking on the See Live Meetings, Agendas, and Archives button on the home page, or on the City's YouTube channel at [https://www.youtube.com/channel/UCJYGp9zDPdWMGtA0BtFX\\_A](https://www.youtube.com/channel/UCJYGp9zDPdWMGtA0BtFX_A)

Public Comment Participation:

Members of the public may access the Zoom meeting directly to provide Public Comment.

1. Join from a PC, Mac, iPad, iPhone or Android device: Please use this URL:  
<https://zoom.us/j/94554571769>

2. If you do not wish for your name to appear on the screen, then use the drop down menu and click on “rename” to rename yourself to be anonymous.
3. If you want to comment during the public comment portion of any item, click on **raise your hand** on the right-hand side of your screen. When it is time for public comment on the item on which you wish to speak, the Clerk will unmute you. You will have 3 minutes to comment, subject to the Mayor’s discretion.

Or join by phone:

1. \*67 1-669-900-6833
2. Enter Meeting ID: 94554571769
3. If you are accessing the meeting via telephone and want to comment during the public comment portion of any item, press **star (\*) 9** on your phone. This will raise your hand. When it is time for public comment on the item on which you wish to speak, the Clerk will unmute your phone. You will hear a prompt that will indicate your phone is unmuted. You will have 3 minutes to comment, subject to the Mayor’s discretion.
4. NOTE: Your phone number will appear on the screen unless you first dial star (\*) 67 before dialing the numbers as shown above.

**How to Submit Written Public Comment:**

Members of the public may provide public comment on an agenda item before the meeting by sending an email to [pc@cityofarcata.org](mailto:pc@cityofarcata.org). Such email comments must identify the agenda item number in the subject line of the email. The comments **WILL NOT** be read during the meeting, but will be forwarded to the City Council members and included in the written record of the meeting. Persons wishing to have their comments heard during the meeting are encouraged to participate in the meeting via Zoom as outlined above.

**Americans with Disabilities Act Accommodations:**

Any member of the public who needs accommodations should email the City Clerk at [bdory@cityofarcata.org](mailto:bdory@cityofarcata.org) or by calling (707) 822-5953. The City Clerk will use their best efforts to provide reasonable accommodations to provide as much accessibility as possible while maintaining public health and safety.

- I. **FLAG SALUTE**
- II. **ROLL CALL**
- III. **CEREMONIAL MATTERS**
  - A. **Proclamation in Recognition of the *Great American Smokeout*, November 19, 2020.**
  - B. **Proclamation Designating November 28–December 31, 2020, as the *Season of Wonder and Light in Arcata*.**

IV. **REPORT BY COMMISSION/COMMITTEE**

V. **EARLY ORAL COMMUNICATIONS**

This 15-minute time period is provided for people to address the Council on matters not on the agenda. At the conclusion of all oral communications the Council may respond to statements. Any request that requires Council action will be set by the Council for a future agenda or referred to staff. Speakers addressing the Council at this time may be limited to two minutes. All other Oral and Written Communications will be heard at this meeting under Agenda Item XI.

VI. **N/A**

VII. **CONSENT CALENDAR**

All matters on the Consent Calendar are considered to be routine by the City Council and are enacted in one motion. There is no separate discussion of any of these items. If discussion is required, that item is removed from the Consent Calendar and considered separately. At the end of the reading of the Consent Calendar, Council members or members of the public can request that an item be removed for separate discussion.

- A. **Approve the Minutes of the City Council Meeting of November 4, 2020.**
- B. **Bi-Weekly Report on General Warrants.**
- C. **Adopt Resolution No. 201-22, A Resolution of the City Council of the City of Arcata Amending the Class and Pay Resolution—International Union of Operating Engineers Local No. 3 [to Reflect Changes to Construction Specialist Position].**
- D. **Adopt Resolution No. 201-14, Approving an Application for Grant Funds from the Proposition 68 Statewide Park Development and Community Revitalization Program for Carlson Park Improvements, Assessor's Parcel Nos. 507-531-012 & 507-141-050.**

- E. Approve the Redwood Park Renovation Project—California State Parks Per Capita Grant, Adopt California Environmental Quality Act (CEQA) Exemptions, and Authorize the City Manager to Execute All Applicable Documents.**

**VIII. ITEMS REMOVED FROM CONSENT CALENDAR**

Items removed from the Consent Calendar will be heard under this section.

**IX. OLD BUSINESS**

- A. Financial Forecast of Adopted Budget for Fiscal Year 2020/21.**

At the May 4, 2020, Budget Study Session, the City Council requested monthly updates on the City’s 2020/21 budget and respective financial forecasting. This ensures that the Council is kept aware of the budget progress monthly and will be able to respond to changing economic conditions promptly.

**RECOMMENDATION:**

It is recommended that the Council receive a report by staff regarding fiscal year 2020/2021 financial forecast updates related to the City’s budget.

- B. Declare a Continuation of the Local Emergency Related to the Coronavirus Pandemic.**

California Government Code section 8630 and Title II, Chapter 6, Emergency Operations and Functions, of the City of Arcata Municipal Code, set forth the procedures to proclaim the existence or threatened existence of a local emergency when circumstances described therein exist. On April 1, 2020, the City Council adopted a resolution confirming the existence of a local emergency caused by the Coronavirus (COVID-19). The Arcata Municipal Code Title II, Chapter 6, requires the City Council to review and affirm the continuation of the Emergency proclamation every 14 days after the initial declaration.

**RECOMMENDATION:**

It is recommended that the Council continue the Local Emergency related to the Coronavirus (COVID-19) pandemic, review the staff suggestion to delay enforcement of Ordinance No. 1527 that prohibits single use plastic foodware for six months to assist takeout food and beverage operators during COVID-19 response period and provide direction to staff as necessary on steps to respond to the public health and safety emergency.

**X. NEW BUSINESS**

- A. Receive an Update on the City’s Dig Once and Pavement Lifespan Preservation Policy and Adopt Resolution No. 201-20 Establishing and Approving a Dig Once and Pavement Lifespan Preservation Policy within the City Right of Way.**

The objectives of this policy are to streamline major infrastructure, utility and non-utility projects in the City right of way and minimize regular street cuts and disruptions. This policy is in line with City Council goals of improving technological capabilities and listed as one of the City Council priority projects for the year 2020/2021.

**RECOMMENDATION:**

It is recommended that the Council receive an update on the City's Dig Once and Pavement Lifespan Preservation Policy and Adopt Resolution No. 201-20 Establishing and Approving a Dig Once and Pavement Lifespan Preservation Policy within the City Right of Way.

**B. Provide Staff Direction Regarding Potential Building Energy Reach Code Types for New Building Electrification.**

To further the City Council fiscal year 2020/2021 all-electric initiative goal, the Energy Committee has researched options for a new energy building reach code. Reach codes are building codes adopted by cities and counties that meet or exceed California's Building Standards (or Title 24). Reach codes "reach" beyond the state minimum requirements for energy use in building design and construction, creating opportunities for local governments to lead the way on clean air, climate solutions, and the renewable energy economy, while creating roadmaps for other local governments to take action as well.

**RECOMMENDATION:**

It is recommended that the Council provide staff direction regarding potential building Energy Reach Code types for new building electrification.

**C. Discuss an Annual Award for Community Member of the Year.**

During an October City Council meeting, an outgoing committee member suggested to the Council that the City establish a community member of the year award similar to the business of the year award. During that meeting, the Council requested an agenda item to further discuss the potential of an additional award.

**RECOMMENDATION:**

It is recommended that the Council provide direction to staff on the Council's interest of developing a "Community Member of the Year" award.

**XI. ORAL AND WRITTEN COMMUNICATIONS**

This time is provided for people to address the Council or submit written communications on matters not on the agenda. At the conclusion of all oral and written communications, the Council may respond to statements. Any request that requires Council action will be set by the Council for a future agenda or referred to staff. Speakers addressing the Council may be limited to three minutes, with a maximum of five minutes, and a time limit on the overall length of oral communications may be imposed.

**XII. COUNCIL AND STAFF REPORTS**

All reports shall be specifically limited to City business and shall not request or lead to action by the Council at this meeting.

**XIII. DATES OF FUTURE MEETINGS**

**A. Select a Time for the Special Meeting to Declare Election Results, Swear-in New Councilmembers, and Elect a Mayor and Vice Mayor on December 10, 2020, via Teleconference.**

**XIV. CLOSED SESSION**

**XV. CLOSED SESSION REPORTS**

**XVI. ADJOURNMENT**

Other than items continued or tabled to a date certain, the Council may, by majority vote, continue all matters not completed by 10:30 p.m. to the following Thursday at 6:00 p.m. in the Council Chamber. Should the Council vote to continue the meeting past 10:30 p.m., discussion on an item on the agenda that either requires or allows for public input may not begin without a unanimous vote of the City Council members present. (Closed Session items may begin later.) (Reference: Resolution No. 101-69)