

**CITY OF ARCATA
CITY COUNCIL MEETING**

COUNCIL CHAMBER
736 F Street, Arcata

MARCH 07, 2018
Wednesday, 6:00 PM

AGENDA

Special accommodations for the disabled who attend City meetings can be made in advance by contacting the City Clerk at 822-5953. Assistive listening devices are available.

Pursuant to Government Code section 54957.5, all writings or documents relating to any item on this agenda which have been provided to a majority of the City Council, including those received less than 72 hours prior to the City Council meeting, will be made available for public inspection in the agenda binder located on the counter in the lobby at Arcata City Hall, 736 F Street, during normal business hours, and on the City's website at www.cityofarcata.org.

PLEASE NOTE: Speakers wishing to distribute materials to the City Council at the meeting are requested to provide 10 copies to the City Clerk.

- I. FLAG SALUTE**
- II. ROLL CALL**
- III. CEREMONIAL MATTERS**
 - A. Proclamation Designating March 2018, *Brain Injury Awareness Month*.**
 - B. Proclamation in Recognition of *Girl Scout Week*, March 11–17, 2018.**
 - C. Proclamation in Recognition of *Sunshine Week*, March 1–17, 2018.**
 - D. Proclamation in Recognition of *World Rotaract Week*, March 12-18, 2018.**
- IV. REPORT BY COMMISSION/COMMITTEE**
 - A. Annual Report from the Planning Commission for 2017.**
- V. EARLY ORAL COMMUNICATIONS**

This 15-minute time period is provided for people to address the Council on matters not on the agenda. At the conclusion of all oral communications the Council may respond to statements. Any request that requires Council action will be set by the Council for a future agenda or referred to staff. Speakers addressing the Council at

this time may be limited to two minutes. All other Oral and Written Communications will be heard at this meeting under Agenda Item XI.

VI. N/A

VII. CONSENT CALENDAR

All matters on the Consent Calendar are considered to be routine by the City Council and are enacted in one motion. There is no separate discussion of any of these items. If discussion is required, that item is removed from the Consent Calendar and considered separately. At the end of the reading of the Consent Calendar, Council members or members of the public can request that an item be removed for separate discussion.

- A. Approve the Minutes of the City Council Meeting of February 21, 2018.**
- B. Bi-Weekly Report on General Warrants.**
- C. Adopt the Successor Memorandum of Understanding between the City of Arcata and the International Union of Operating Engineers Local No. 3, AFL-CIO for July 1, 2017–June 30, 2019; and Authorize the Mayor to Execute.**
- D. Reject Claim for Money or Damages Against the City of Arcata from Vanessa Munoz and Refer to the Redwood Empire Municipal Insurance Fund.**
- E. Ratify the Council's Decision to Appoint Steve Lovett to the Open Space and Agriculture Committee for a Term Expiring April 30, 2019.**
- F. Declare a Vacancy on the Parks and Recreation Committee Due to Absences for a Term Expiring April 30, 2018, and Authorize the City Clerk to Advertise and Recruit Individuals to Serve on the Committee.**

VIII. ITEMS REMOVED FROM CONSENT CALENDAR

Items removed from the Consent Calendar will be heard under this section.

IX. OLD BUSINESS

- A. Approve Revisions and Updates to the City Council Protocol Manual.**

Per Chapter 9, Section 9.01 of the City Council Protocol Manual, *the City Council will review and revise the City Council Protocol Manual as needed. The City Council will specifically review, and if necessary revise, the Protocol Manual every July following a City Council election.*

RECOMMENDATION:

It is recommended that the Council approve revisions and updates to the City Council Protocol Manual.

X. NEW BUSINESS

A. Report by the Public Safety Task Force.

On December 7, 2016, the City Council unanimously authorized the creation of the Public Safety Task Force pursuant to Arcata Municipal Code § 2202 A. The purpose of the task force was to “enhance public safety in the community and make recommendations to the Council on the formation of a [standing] Public Safety Committee.” The work of the Public Safety Task Force has culminated in a report that will be presented to the Council.

RECOMMENDATION:

It is recommended that the Council receive the final report from the Chairperson of the Public Safety Task Force and provide staff direction.

B. Introduce Ordinance No. 1500, an Ordinance of the City Council of the City of Arcata Amending the Arcata Municipal Code, Title III—Public Safety, Chapter 5—Regulation of Unmanned Aircraft Systems.

In recent years, the use of unmanned aircraft systems (UAS) has increased exponentially. With the increase in usage has come a significant rise in the number of “drone-related” incidents. Unmanned aircraft systems, also known as drones, are aircraft subject to regulation by the Federal Aviation Administration (FAA). While the FAA maintains federal regulatory authority over airspace, local government retains police power authority for regulations that promote the public health, morals, safety or general welfare of the community. This ordinance allows for local law enforcement action in cases of misuse consistent with federal regulations, while still allowing for recreational and commercial uses.

RECOMMENDATION:

It is recommended that the Council introduce Ordinance No. 1500, an Ordinance of the City Council of the City of Arcata Pertaining to the Regulation of Unmanned Aircraft Systems (UAS); waive reading of text and consent to read by title only.

C. Public Hearing on Accomplishments Regarding Arcata’s Community Development Block Grant (CDBG) Over-the-Counter Grant No. 15-CDBG-10672 for Final Closeout.

The purpose of this hearing is to receive public input on the 2015 CDBG Grant (15-CDBG-10672) accomplishments. The City of Arcata provided business assistance loan funds to WING Inflatables, Inc., in order to purchase equipment and materials, fund operations, create job growth, and expand their manufacturing facility in Arcata.

RECOMMENDATION:

It is recommended that the Council:

1. Open the public hearing and consider the accomplishments to be reported to CDBG for the close out of the 15-CDBG-10672 grant.

2. Direct staff to submit final reports and the closeout package to the state.

D. Consider Adopting Resolution No. 178-42, A Resolution of the City Council of the City of Arcata Accepting the Mid-Year Budget Review and Approving Associated Budget Revisions for Fiscal Year 2017/18.

It is the policy of the Council to perform a mid-year budget review in January/February of each year.

RECOMMENDATION:

It is recommended that the Council adopt Resolution No. 178-42, A Resolution of the City Council of the City of Arcata to Amend Resolution No. 178-01, Adopting the Annual Budget for Fiscal Year 2017/18.

XI. ORAL AND WRITTEN COMMUNICATIONS

This time is provided for people to address the Council or submit written communications on matters not on the agenda. At the conclusion of all oral and written communications, the Council may respond to statements. Any request that requires Council action will be set by the Council for a future agenda or referred to staff. Speakers addressing the Council may be limited to three minutes, with a maximum of five minutes, and a time limit on the overall length of oral communications may be imposed.

XII. COUNCIL AND STAFF REPORTS

All reports shall be specifically limited to City business and shall not request or lead to action by the Council at this meeting.

XIII. DATES OF FUTURE MEETINGS

- A. Study Session on Zero Waste, Thursday, March 29, 2018, at 6:00 p.m., in the Council Chamber.**

XIV. CLOSED SESSION

XV. CLOSED SESSION REPORTS

XVI. ADJOURNMENT

Other than items continued or tabled to a date certain, the Council may, by majority vote, continue all matters not completed by 10:30 p.m. to the following Thursday at 6:00 p.m. in the Council Chamber. Should the Council vote to continue the meeting past 10:30 p.m., discussion on an item on the agenda that either requires or allows for public input may not begin without a unanimous vote of the City Council members present. (Closed Session items may begin later.) (Reference: Resolution No. 101-69)

DOCUMENTS RECEIVED AFTER PUBLICATION OF THE AGENDA

III-A. Flyer and Brochure from Making Headway Center

XII. Suggestion from Councilmember Ornelas re McKinley Statue Location

IX-A. Suggestion by Councilmember Winkler re Protocol Manual Language

IX-A. Proposed Addition by Councilmember Watson to Protocol Manual