

**CITY OF ARCATA
CITY COUNCIL MEETING**

COUNCIL CHAMBER
736 F Street, Arcata

DECEMBER 06, 2017
Wednesday, 6:00 PM

AGENDA

Special accommodations for the disabled who attend City meetings can be made in advance by contacting the City Clerk at 822-5953. Assistive listening devices are available.

Pursuant to Government Code section 54957.5, all writings or documents relating to any item on this agenda which have been provided to a majority of the City Council, including those received less than 72 hours prior to the City Council meeting, will be made available for public inspection in the agenda binder located on the counter in the lobby at Arcata City Hall, 736 F Street, during normal business hours, and on the City's website at www.cityofarcata.org.

PLEASE NOTE: Speakers wishing to distribute materials to the City Council at the meeting are requested to provide 10 copies to the City Clerk.

SPECIAL MEETING

5:00 p.m.

- 1. ROLL CALL**
- 2. PUBLIC COMMENT**
- 3. CLOSED SESSION**
 - A. PUBLIC EMPLOYEE PERFORMANCE EVALUATION Pursuant to Government Code Section 54957(b)(1)—City Manager.**
 - B. CONFERENCE WITH LABOR NEGOTIATORS Pursuant to Government Code Section 54957.6—Unrepresented Employee: City Manager.**
- 4. CLOSED SESSION REPORTS**
 - A. PUBLIC EMPLOYEE PERFORMANCE EVALUATION Pursuant to Government Code Section 54957(b)(1)—City Manager.**
 - B. CONFERENCE WITH LABOR NEGOTIATORS Pursuant to Government Code Section 54957.6—Unrepresented Employee: City Manager.**
- 5. ADJOURNMENT**

REGULAR MEETING

6:00 p.m.

I. FLAG SALUTE

II. ROLL CALL

III. CEREMONIAL MATTERS

A. Proclamation in Recognition of *Human Rights Awareness Month*, December 2017.

IV. REPORT BY COMMISSION/COMMITTEE

V. EARLY ORAL COMMUNICATIONS

This 15-minute time period is provided for people to address the Council on matters not on the agenda. At the conclusion of all oral communications the Council may respond to statements. Any request that requires Council action will be set by the Council for a future agenda or referred to staff. Speakers addressing the Council at this time may be limited to two minutes. All other Oral and Written Communications will be heard at this meeting under Agenda Item XI.

VI. N/A

VII. CONSENT CALENDAR

All matters on the Consent Calendar are considered to be routine by the City Council and are enacted in one motion. There is no separate discussion of any of these items. If discussion is required, that item is removed from the Consent Calendar and considered separately. At the end of the reading of the Consent Calendar, Council members or members of the public can request that an item be removed for separate discussion.

A. Approve the Minutes of the City Council Meeting of November 15, 2017.

B. Bi-Weekly Report on General Warrants.

C. Reject Claim for Money or Damages Against the City of Arcata from Nicole Mahouski and Refer to the Redwood Empire Municipal Insurance Fund.

D. Adopt Resolution No. 178-29, A Resolution of the City Council of the City of Arcata Amending the Class and Pay Resolution—Arcata Police Association [to Reflect the Two and One-Half Percent (2.5%) Negotiated Salary Increase].

E. Adopt Resolution No. 178-30, A Resolution of the City Council of the City of Arcata Amending the Class and Pay Resolution for Management, Mid-Management & Confidential Employees [to Reflect the Two and One-Half Percent (2.5%) Salary Increase].

- F. Award a Three-Year Professional Services Contract for Environmental Engineering Services to SHN Engineers & Geologists for Performance of Environmental Site Assessments and Remedial Action Planning under the City's 2017 US EPA Community-Wide Brownfields Assessment Grant.**
- G. Approve Amendments to the City's Hiring and Recruitment Incentive Program: 1) Increase the Police Officer Lateral Transfer Hiring Bonus to \$15,000; and 2) Establish a Vacation Incentive Bank of a one-time lump sum of 120 hours for Lateral Police Officers.**
- H. Award a Contract in the Amount of \$42,000 to Redwood Community Action Agency (RCAA) for Professional Services for the Non-Infrastructure Portion of the Arcata Safe Route to School (SR2S) Project; Authorize the City Manager to Execute all Applicable Documents; and Authorize the City Engineer to Increase the Contract Amount by up to an Additional \$4,200, 10% (for a Total of \$46,200) to Address any Unforeseen Contingencies.**
- I. Adopt Resolution No. 178-28, A Resolution of the City Council of the City of Arcata Agreeing to Commit Local Matching Revenue for the Old Arcata Road Rehabilitation and Pedestrian/Bikeway Improvements as Approved by the Humboldt County Association of Governments for Inclusion in the State Transportation Improvement Program and Authorize the City Manager to Execute all Applicable Documents for Funding.**
- J. Authorize City Manager to Enter into Negotiations for Sale of the Parking Area Property Surrounding the Condominium Located at 5350 Ericson Way (Assessor's Parcel No. 507-461-053).**

VIII. ITEMS REMOVED FROM CONSENT CALENDAR

Items removed from the Consent Calendar will be heard under this section.

IX. OLD BUSINESS

- A. Receive an Update on the Old Arcata Road Improvements Project, Approve the Selected Design Alternative for the Improvements, and Authorize Staff to Seek Funding for the Project.**

Old Arcata Road is a regionally significant arterial route for Arcata and the Bayside community. The road acts as an alternative route and oversized load route for Highway 101, provides access to important facilities such as Sunny Brae Middle School, Jacoby Creek School, and the Bayside Post Office, and provides access to unincorporated areas.

Currently, the road experiences motorists travelling at high speeds and provides limited pedestrian/bicyclist facilities. The road condition varies throughout the project area but a large amount scored "poor" for its Pavement Condition Index

(PCI) (NCE, 2017).

Not proceeding with any improvements will result in continued deterioration of the roadway surface along this street segment. Important access routes to the schools, the Post Office, and unincorporated areas would be negatively affected. Pedestrian access will remain in its limited state. Not proceeding with traffic calming measures on this busy road would compromise the safety of school children, pedestrians, cyclists and motor vehicles.

RECOMMENDATION:

It is recommended that the Council:

1. Receive an Update on Old Arcata Road Improvements project;
2. Approve the selected design alternative for the improvements; and
3. Authorize staff to seek funding for the project.

X. NEW BUSINESS

A. Receive a Presentation from Board Members of Affordable Homeless Housing Alternatives (AHHA).

B. Introduce Two Ordinances Amending the City of Arcata Municipal Code: Ordinance No. 1496, an Ordinance of the City Council of the City of Arcata Amending Zoning Regulations Pertaining to Cannabis Regulation; and Ordinance No. 1497, an Ordinance of the City Council of the City of Arcata Amending the Arcata Municipal Code Pertaining to the Use and Regulation of Cannabis.

At the direction of the City Council, Ordinances 1496 and 1497 update the local cannabis regulations with State law. On November 15, 2017, the City Council adopted Resolution 178-23 that revised the City's cannabis licensing program. On November 28, 2017, the Planning Commission adopted Resolution PC-17-07 recommending amendments to the Land Use Code to standardize the use of the word "cannabis"; allow non-medical light industrial uses in the Medical Marijuana Innovation Zone; and allow a process for existing dispensaries in good standing to conduct non-medicinal sales. Ordinance 1496 reflects the Planning Commission's action. Ordinance 1497 will update the Municipal Code by incorporating existing medical and non-medical cannabis regulations into one regulation.

RECOMMENDATION:

Staff recommends the Council adopt the following actions to amend the City's cannabis regulatory program:

1. Introduce Ordinance No. 1496, an Ordinance of the City Council of the City of Arcata Amending Zoning Regulations Pertaining to Cannabis Regulation;

Waive Reading of the Text and Consent to Read by Title Only;

2. Introduce Ordinance No. 1497, an Ordinance of the City Council of the City of Arcata Amending the Arcata Municipal Code Pertaining to the Use and Regulation of Cannabis; Waive Reading of the Text and Consent to Read by Title Only;
3. Continue the Public Hearing to December 20, 2017, for adoption.

C. Appoint Council Members to Select the 2018 City of Arcata Business of the Year Recipient.

The City of Arcata recognizes a business with its Business of the Year Award at the annual Arcata Chamber of Commerce dinner. The next Chamber dinner will be held on Saturday, February 24, 2018, at 5:30 p.m. The award is presented to a business that demonstrates innovation, resourcefulness, business collaboration, and business practices that support the community and protect the environment.

RECOMMENDATION:

It is recommended that the Council appoint two Council members with ceremonial authority to select a recipient for the 2018 City of Arcata Business of the Year Award and to present the award at the Annual Chamber of Commerce Dinner.

D. Receive Status Report on Capital Improvement Program Fiscal Year 2017-2018.

It is recommended that the Council receive the status report on the Capital Improvement Program (CIP) for the fiscal year 2017/2018. Staff will provide a presentation with updates of completed and in-progress projects. The Council will have the opportunity to inquire about the progress of current projects and preview multi-year projects that will carry forward into 2018/2019.

RECOMMENDATION:

It is recommended that the Council receive the status report on the Capital Improvement Program (CIP) for the fiscal year 2017/2018.

XI. ORAL AND WRITTEN COMMUNICATIONS

This time is provided for people to address the Council or submit written communications on matters not on the agenda. At the conclusion of all oral and written communications, the Council may respond to statements. Any request that requires Council action will be set by the Council for a future agenda or referred to staff. Speakers addressing the Council may be limited to three minutes, with a maximum of five minutes, and a time limit on the overall length of oral communications may be imposed.

XII. COUNCIL AND STAFF REPORTS

All reports shall be specifically limited to City business and shall not request or lead to action by the Council at this meeting.

XIII. DATES OF FUTURE MEETINGS

- A. Special Meeting to Elect Mayor and Vice Mayor, Thursday, December 14, 2017, at 10:00 a.m., in the Council Chamber.**
- B. Study Session to Discuss the Plaza, Monday, January 8, 2018, at 6:00 p.m., in the Council Chamber.**
- C. Study Session with the Forest Management Committee, Open Space & Agriculture Committee, Parks & Recreation Committee, and Wetlands & Creeks Committee, Monday, January 16, 2018, at 6:00 p.m., in the Council Chamber.**

XIV. CLOSED SESSION

XV. CLOSED SESSION REPORTS

XVI. ADJOURNMENT

Other than items continued or tabled to a date certain, the Council may, by majority vote, continue all matters not completed by 10:30 p.m. to the following Thursday at 6:00 p.m. in the Council Chamber. Should the Council vote to continue the meeting past 10:30 p.m., discussion on an item on the agenda that either requires or allows for public input may not begin without a unanimous vote of the City Council members present. (Closed Session items may begin later.) (Reference: Resolution No. 101-69)

DOCUMENTS RECEIVED AFTER PUBLICATION OF THE AGENDA

III-A Human Rights Commission Brochure

V SB 562 Information

V Documents from Dese

V Winchell Dillenbeck's Comments

X-A AHHA Brochure

X-A AHHA Community Agreement

X-A AHHA Operations Manual

X-A AHHA Slideshow