

**CITY OF ARCATA
CITY COUNCIL MEETING**

COUNCIL CHAMBER
736 F Street, Arcata

JUNE 21, 2017
Wednesday, 6:00 PM

AGENDA

Special accommodations for the disabled who attend City meetings can be made in advance by contacting the City Clerk at 822-5953. Assistive listening devices are available.

Pursuant to Government Code section 54957.5, all writings or documents relating to any item on this agenda which have been provided to a majority of the City Council, including those received less than 72 hours prior to the City Council meeting, will be made available for public inspection in the agenda binder located on the counter in the lobby at Arcata City Hall, 736 F Street, during normal business hours, and on the City's website at www.cityofarcata.org.

PLEASE NOTE: Speakers wishing to distribute materials to the City Council at the meeting are requested to provide 10 copies to the City Clerk.

SPECIAL MEETING

4:30 p.m.

- 1. ROLL CALL**
- 2. PUBLIC COMMENT**
- 3. CLOSED SESSION**
 - A. CONFERENCE WITH LABOR NEGOTIATORS Pursuant to Government Code Section 54957.6 (Two Items). Employee Organizations: Arcata Police Association; Operating Engineers, Local No. 3. Agency Negotiator: Danette Demello.**
- 4. CLOSED SESSION REPORTS**
 - A. CONFERENCE WITH LABOR NEGOTIATORS Pursuant to Government Code Section 54957.6 (Two Items). Employee Organizations: Arcata Police Association; Operating Engineers, Local No. 3. Agency Negotiator: Danette Demello.**
- 5. ADJOURNMENT**

REGULAR MEETING

6:00 p.m.

I. FLAG SALUTE

II. ROLL CALL

III. CEREMONIAL MATTERS

A. Proclamation in Celebration of the *Fourth of July Jubilee, July 4, 2017.*

B. Proclamation in Recognition of Locally Delicious's *Local Food Guide to Del Norte, Humboldt and Trinity Counties.*

C. Proclamation Designating June 2017 as *Immigrant Heritage Month.*

IV. REPORT BY COMMISSION/COMMITTEE

A. Presentation by Joseph Arch, JJACPA, Inc., of Audited Financial Statements for the Fiscal Year Ended June 30, 2016.

Joseph J. Arch, CPA, will present the City's audited financial statements to the City Council. The financial statements summarize the financial position of the City of Arcata and the results of operations for the year ended on June 30, 2016.

RECOMMENDATION:

It is recommended that the Council receive a presentation by Joseph Arch of JJACPA, Inc., on the audited financial statements of the City of Arcata for the year ended June 30, 2016, the associated Single Audit Report, and report on internal control-related matters.

V. EARLY ORAL COMMUNICATIONS

This 15-minute time period is provided for people to address the Council on matters not on the agenda. At the conclusion of all oral communications the Council may respond to statements. Any request that requires Council action will be set by the Council for a future agenda or referred to staff. Speakers addressing the Council at this time may be limited to two minutes. All other Oral and Written Communications will be heard at this meeting under Agenda Item XI.

VI. N/A

VII. CONSENT CALENDAR

All matters on the Consent Calendar are considered to be routine by the City Council and are enacted in one motion. There is no separate discussion of any of these items. If discussion is required, that item is removed from the Consent Calendar and considered

separately. At the end of the reading of the Consent Calendar, Council members or members of the public can request that an item be removed for separate discussion.

- A. Approve Minutes of the City Council Meeting of May 17, 2017.**
- B. Bi-Weekly Report on General Warrants.**
- C. Reject a Claim for Money or Damages Against the City of Arcata from Maeve Talmantes and Refer it to the Redwood Empire Municipal Insurance Fund.**
- D. Adopt Ordinance No. 1488, An Ordinance of the City Council of the City of Arcata Amending Zoning Regulations Pertaining to Medical Marijuana Regulation; Waive Reading of the Text and Consent to Read by Title Only.**
- E. Adopt Ordinance No. 1491, An Ordinance of the City Council of the City of Arcata Amending the Arcata Municipal Code Flood Hazard Mitigation Standards; Waive Reading of the Text and Consent to Read by Title Only.**
- F. Adopt Resolution No. 167-49, A Resolution of the City Council of the City of Arcata Setting Building, Plumbing, Electrical, Mechanical and Other Related Permit Fees, Superseding Resolution No. 101-20, Resolution No. 090-02 and Resolution No. 090-17.**
- G. Approve a Dial-A-Ride Funding Agreement for City of Arcata for Fiscal Year 2017/18 in the Amount of \$53,815, and Authorize the City Manager to Execute All Applicable Documents.**
- H. Approve an Agreement with City Ambulance of Eureka, Inc., for Extended Paratransit Transportation (Dial-A-Ride) Services for Fiscal Year 2017/18 in the Amount of \$12,000, and Authorize the City Manager to Execute All Applicable Documents.**
- I. Adopt Resolution No. 167-57, A Resolution of the City Council of the City of Arcata Adopting a Public Participation Plan Program for the Arcata & Mad River Transit in Compliance with Title VI of the Civil Rights Act of 1964.**
- J. Approve a Grant Application in the Amount of \$1 Million-\$1.5 Million from the California Department of Fish and Wildlife Proposition 1 Watershed Restoration Grant Program for the Upper Jacoby Creek Emmerson Property Acquisition (967 acres).**
- K. Adopt Resolution No. 167-56, A Resolution of the City Council of the City of Arcata Amending the City of Arcata Drug and Alcohol Testing Policy for Commercial Licensed Drivers.**

- L. 1) Adopt the Side Letter Agreement to the Current Memorandum of Understanding Between the City of Arcata and Arcata Police Association Regarding Medical Premium Cost Share and Second Medical Plan Option; and 2) Adopt the Side Letter Agreement to the Current Memorandum of Understanding Between the City of Arcata and Operating Engineers, Local No. 3, Regarding Medical Premium Cost Share and Second Medical Plan Option.**

VIII. ITEMS REMOVED FROM CONSENT CALENDAR

Items removed from the Consent Calendar will be heard under this section.

IX. OLD BUSINESS

- A. Continuation of Public Hearing on the Proposed Budget for Fiscal Year 2017/18; and Consideration of Resolution No. 178-01 Adopting the City Budget for Fiscal Year 2017/18, and Resolution No. 178-02 Updating the Master Fee Schedule for Various Fees and Service Charges Within the City of Arcata.**

This is the second of two public hearings that will be held on the proposed budget for Fiscal Year 2017/18.

RECOMMENDATION:

It is recommended that the Council:

- 1) Continue the public hearing to receive public comment regarding the proposed budget for Fiscal Year 2017/18;
- 2) Adopt Resolution No. 178-01, A Resolution of the City Council of the City of Arcata Adopting the Annual Budget for the Fiscal Year Beginning on July 1, 2017;
- 3) Adopt Resolution No. 178-02, A Resolution of the City Council of the City of Arcata Updating the Master Fee Schedule for Various Fees and Service Charges for the Fiscal Year 2017/18.

- B. Approve the City of Arcata's Mills Act Historic Property Tax Incentive Program Guidelines.**

The Mills Act is a national property tax incentive program available to property owners of local, state or nationally listed historic properties. Properties can be either owner-occupied or income-producing. In exchange for a reduction in property tax, the owner enters into a contract with the City wherein they agree to maintain and/or improve their listed property to a level agreed upon in the contract. This type of benefit would be most beneficial for more recent purchasers of property as opposed to those who have owned their property since prior to Proposition 13 (1978), as those properties have already benefitted from decreased taxation. This incentive program is intended to be a long-term tax savings program and it is automatically renewed annually unless cancelled by the owner or the City at which time a

tax “phase-out” would begin wherein the property taxes would rise up to normal taxation levels over a 10-year period rather than immediately. Furthermore, Mills Act contracts are conveyed with the property and would automatically transfer to a new owner in the event of a sale.

RECOMMENDATION:

It is recommended that the Council adopt Resolution No. 167-54, A Resolution of the City Council of the City of Arcata Adopting the Mills Act Historic Property Tax Incentive Program Guidelines, and direct staff to advertise the opportunity to the community.

C. Receive a Status Report on the City Hall HVAC (Heating and Ventilation) Project and Approve Work Plan for Design Development and Phased Implementation.

The HVAC equipment at City Hall is beyond the recommended service life and will need to be replaced. Additionally, several remodels have been completed within the building which no longer match the existing duct work. The changes within the building have resulted in areas that are often over-heated and others that are substantially under-heated. The seven furnace systems that comprise the HVAC system are all natural gas fired and thus fossil fuel dependent. Staff have received direction from the Council to explore a variety of models for the HVAC project to include consideration for an all-electric heat system that would be compatible with a net-zero carbon emissions energy source and the Council’s goal to decrease the City’s operational carbon footprint.

RECOMMENDATION:

It is recommended that the Council receive a status report for the City Hall HVAC (Heating and Ventilation) Project and approve a work plan for design development and phased implementation.

X. NEW BUSINESS—None

XI. ORAL AND WRITTEN COMMUNICATIONS

This time is provided for people to address the Council or submit written communications on matters not on the agenda. At the conclusion of all oral and written communications, the Council may respond to statements. Any request that requires Council action will be set by the Council for a future agenda or referred to staff. Speakers addressing the Council may be limited to three minutes, with a maximum of five minutes, and a time limit on the overall length of oral communications may be imposed.

XII. COUNCIL AND STAFF REPORTS

All reports shall be specifically limited to City business and shall not request or lead to action by the Council at this meeting.

XIII. DATES OF FUTURE MEETINGS

A. City Council Study Session with the Transportation Safety Committee and the Energy Committee, Thursday, June 22, 2017, at 6:00 p.m., in the Council Chamber.

B. Regular City Council Meeting of August 16, 2017, Canceled.

XIV. CLOSED SESSION

XV. CLOSED SESSION REPORTS

XVI. ADJOURNMENT

Other than items continued or tabled to a date certain, the Council may, by majority vote, continue all matters not completed by 10:30 p.m. to the following Thursday at 6:00 p.m. in the Council Chamber. Should the Council vote to continue the meeting past 10:30 p.m., discussion on an item on the agenda that either requires or allows for public input may not begin without a unanimous vote of the City Council members present. (Closed Session items may begin later.) (Reference: Resolution No. 101-69)