



## CITY OF ARCATA

### PLANNING COMMISSION MEETING

Council Chamber  
736 F Street, Arcata

June 13, 2017  
Tuesday, 6:00 p.m.

#### AGENDA

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Special accommodations for the disabled who attend City meetings can be made in advance by contacting the City Clerk at 822-5953. Assistive listening devices are available.

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Pursuant to Government Code section 54957.5, all writings or documents relating to any item on this agenda which have been provided to a majority of the Planning Commission, including those received less than 72 hours prior to the Planning Commission meeting, will be made available for public inspection in the agenda binder located on the counter in the lobby at Arcata City Hall, 736 F Street, during normal business hours, and on the City's website at [www.cityofarcata.org](http://www.cityofarcata.org).

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PLEASE NOTE: Speakers wishing to distribute materials to the Planning Commission at the meeting are requested to provide 10 copies to the assigned project Planner.

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#### **I. CALL TO ORDER.**

#### **II. ORAL COMMUNICATIONS.**

This time is provided for people to address the Commission or submit written communications on matters not on the agenda. At the conclusion of all oral and written communications, the Commission may respond to statements. Any request that requires Commission action will be set by the Commission for a future agenda or referred to staff.

#### **III. CONSENT CALENDAR.**

All matters on the Consent Calendar are considered to be routine by the Commission and are enacted in one motion. There is no separate discussion of any of these items. If discussion is required, that item is removed from the Consent Calendar and considered separately. At the end of the reading of the Consent Calendar, Commissioners or members of the public can request that an item be removed for separate discussion.

- A. Approve Planning Commission Minutes – Regular Meeting – May 23, 2017, 6:00 p.m.**
- B. Approve the Odelberg Design Review Permit Through the Adoption of the Required Findings, Conditions of Approval, and a Class 31, Section 15331, California Environmental Quality Act Exemption for Stair Replacement at 858 A Street; Assessor Parcel No. 503-012; File No. 167-062-DR.**

- C. **Approve the Larson Design Review Permit by Adopting the Findings, Conditions of Approval, and California Environmental Quality Act Class 3 Categorical Exemption; vacant lot in 1000 block of A Street, Assessor's Parcel Number: 503-142-013 (lot 12 and portion of lot 13).**

**IV. ITEMS REMOVED FROM CONSENT CALENDAR.**

Items removed from the Consent Calendar will be heard under this section.

Commissioners will provide *Ex Parte* communications prior to discussion of any item removed from the Consent Calendar.

**V. PUBLIC HEARINGS.**

Prior to opening each public hearing, Commissioners will provide *Ex Parte* disclosures. Disclosures include a summary of information and sources gathered outside of the public hearing.

- A. **Approve Proposed Amendments to the City's Land Use Code Relating to Design Review Authority, Project Review, and Process, and Recommend Adoption of Proposed Design Review Amendments to the City Council through the Adoption of Resolution PC-17-04.**

Design Review in Arcata is currently a “one size fits all” review process regardless a project’s type, size or impact, or location in the City. On May 23, 2017, the Planning Commission reviewed a proposed tiered design review process to address this, to streamline and focus project review on design that consisted of Land Use Code text amendments and a new Design Review Authority table and map. The Commission requested text revisions, additional information relating to fee structures and design guidelines, and continued the hearing to June 13, 2017. Resolution PC-17-04 (Attachment A) recommends approval of the proposed amendments.

**RECOMMENDATION:**

It is recommended that the Council:

Staff recommends that the Planning Commission: (1) Adopt Resolution PC-17-04 recommending that the City Council approve proposed amendments to the Land Use Code Design Review process; and (2) recommend that the City Council approve Findings of Approval, and find the project exempt from environmental review pursuant to California Environmental Quality Act guidelines §15061(b)(3) general rule that the project does not have the potential to cause a significant effect on the environment.

**VI. BUSINESS ITEMS.**

**A. Identify Meetings to be Cancelled Due to Vacation Schedules.**

**B. Items for 08-24-17 Study Session with City Council.**

**VII. CORRESPONDENCE/COMMUNICATIONS.**

**VIII. ADJOURNMENT.**