



CITY OF ARCATA

PLANNING COMMISSION MEETING

Council Chamber
736 F Street, Arcata

May 23, 2017
Tuesday, 6:00 p.m.

AGENDA

Special accommodations for the disabled who attend City meetings can be made in advance by contacting the City Clerk at 822-5953. Assistive listening devices are available.

Pursuant to Government Code section 54957.5, all writings or documents relating to any item on this agenda which have been provided to a majority of the Planning Commission, including those received less than 72 hours prior to the Planning Commission meeting, will be made available for public inspection in the agenda binder located on the counter in the lobby at Arcata City Hall, 736 F Street, during normal business hours, and on the City's website at www.cityofarcata.org.

PLEASE NOTE: Speakers wishing to distribute materials to the Planning Commission at the meeting are requested to provide 10 copies to the assigned project Planner.

I. CALL TO ORDER.

II. ORAL COMMUNICATIONS.

This time is provided for people to address the Commission or submit written communications on matters not on the agenda. At the conclusion of all oral and written communications, the Commission may respond to statements. Any request that requires Commission action will be set by the Commission for a future agenda or referred to staff.

III. CONSENT CALENDAR.

All matters on the Consent Calendar are considered to be routine by the Commission and are enacted in one motion. There is no separate discussion of any of these items. If discussion is required, that item is removed from the Consent Calendar and considered separately. At the end of the reading of the Consent Calendar, Commissioners or members of the public can request that an item be removed for separate discussion.

A. Approve Planning Commission Minutes – Regular Meeting – May 09, 2017, 6:00 p.m.

IV. ITEMS REMOVED FROM CONSENT CALENDAR.

Items removed from the Consent Calendar will be heard under this section.

Commissioners will provide *Ex Parte* communications prior to discussion of any item removed from the Consent Calendar.

V. PUBLIC HEARINGS.

Prior to opening each public hearing, Commissioners will provide *Ex Parte* disclosures. Disclosures include a summary of information and sources gathered outside of the public hearing.

A. Review Proposed Amendments to the City's Land Use Code Sections Relating to Design Review Authority, Project Review, and Process, and Recommend Adoption of the Amendments to the City Council.

Design Review in Arcata is currently a “one size fits all” review process regardless a project’s type, size or impact, or location in the City, so that the same process for residential alterations in a Neighborhood Conservation Area is applied to a 20,000 sf industrial development. Issues relating to Design Review are that the process is subjective, cumbersome, and does not achieve City goals of high quality design. To address this, staff has developed a tiered Design Review process that is commensurate with a project’s type, potential impact and location, that will work in conjunction with design guidelines and checklists based on City policies and standards. The aim is a Design Review process that is focused on design and project compliance with standards, that reflects City values, and provides clear project direction, information, and standards for the public. Resolution PC-17-04 proposes amendments to the Design Review process to accomplish this.

RECOMMENDATION:

Staff recommends that the Planning Commission: (1) Adopt Resolution PC-17-04 recommending that the City Council approve proposed amendments to the Land Use Code Design Review process; and (2) recommend that the City Council approve Findings of Approval, and find the project exempt from environmental review pursuant to California Environmental Quality Act guidelines §15061(b)(3) general rule that the project does not have the potential to cause a significant effect on the environment.

VI. BUSINESS ITEMS.

VII. CORRESPONDENCE/COMMUNICATIONS.

A. Director's Report on Vacation Rental Determination.

B. Commissioner Vacation Schedules (Summer).

VIII. ADJOURNMENT.