



CITY OF ARCATA

PLANNING COMMISSION MEETING

Council Chamber
736 F Street, Arcata

January 09, 2018
Tuesday, 6:00 p.m.

MINUTES

I. CALL TO ORDER.

The meeting was called to order by Chairman Robert Flint at 6:00 p.m.

PRESENT: Flint, Mayer, Tangney, Barstow, Baker, Orth

ABSENT: McCavour

II. ORAL COMMUNICATIONS.

None.

III. CONSENT CALENDAR.

Both items were removed from the consent calendar to be heard separately.

A. Item III.A was moved to IV.

B. Item III.B was moved to IV.

IV. ITEMS REMOVED FROM CONSENT CALENDAR.

A. Approve Planning Commission Minutes – Adjourned Special Meeting – December 19, 2017 6:00 p.m.

Commissioner Mayer requested that the minutes of the December 19, 2017, meeting be modified to reflect that Aesthetics was not the only topic that the Commission was not able to come to a conclusion on. She suggested that "and other outstanding issues" be added to the minutes. The December 19, 2017, minutes have been modified as directed. On a motion by Mayer and a second by Barstow, the minutes were approved as corrected.

Ayes: Tangney, Orth, Mayer, Baker, Barstow. Noes: None. Abstentions: Flint.
Absent: McCavour.

B. Approve the Boughton Design Review Permit, and Adopt a Class 3, Section 15303 California Environmental Quality Act Categorical Exemption; 1899 and 1901 11th Street; Assessor's Parcel Numbers 505-221-023, and -022; File No. 178-021-DR.

Commissioner Barstow removed the project from the consent calendar citing concerns relating to the gravel driveway and parking areas, several exterior design

features and solar access issues. Assigned Planner, Saskia Burnett, provided a staff report. The Commission discussed these issues and asked the applicant to provide additional information. The applicant was willing to revise the plans as recommended and work with Planner Burnett to return to the Commission on February 13, 2018. On a motion by Mayer and a second by Baker, the Commission unanimously moved to continue the Boughton Design Review Permit to the February 13, 2018, meeting.

Ayes: Tangney, Flint, Orth, Mayer, Baker, Barstow. Noes: None. Abstentions: None. Absent: McCavour.

V. PUBLIC HEARINGS.

None.

VI. BUSINESS ITEMS.

Staff Planner, Saskia Burnett, provided a detailed update on the status of the Land Use Code Design Review Amendment that is currently underway. The major points made reflected the City Council's previous request that Staff prepare Design Guidelines and address potentially historic resources through the completion of a windshield survey in a specific neighborhood, to be determined. Staff hopes to have these two items completed to the extent that would allow for further discussion between the Planning Commission and the City Council at a study session in early summer.

VII. CORRESPONDENCE/COMMUNICATIONS.

Staff Planner, Alyson Hunter, provided Commissioners with updated hard copies of Land Use Code sections to ensure that all binders are up to date.

Commissioner Mayer expressed her views on the need for the development of a Specific Plan for the Sunset Neighborhood prior to any decisions being made on individual projects in the vicinity.

VIII. ADJOURNMENT.

By order of the Chair, the meeting was adjourned at 7:38 p.m.