

**CITY OF ARCATA  
ZONING ADMINISTRATOR AGENDA**

**CITY HALL – COUNCIL CHAMBERS**  
736 F Street, Arcata

**October 28, 2020  
Thursday, 2:00 PM**

**PUBLIC ADVISORY: THE CITY COUNCIL CHAMBER IN CITY HALL  
WILL NOT BE OPEN TO THE PUBLIC**

**COVID-19 NOTICE**

Consistent with Executive Orders N-25-20 and N-29-20 from the Executive Department of the State of California and the Humboldt County Public Health Officer's March 19, 2020, Shelter-in-Place Order, this Zoning Administrator meeting location will not be physically open to the public and Committee members will be teleconferencing into the meeting via Zoom Video Communications.

**How to Observe the Meeting:**

To maximize public safety while still maintaining transparency and public access, members of the public may access the meeting remotely.

1. Join from a PC, Mac, iPad, iPhone or Android device: Please use this URL:  
<https://zoom.us/j/98991871926>
2. If you do not wish for your name to appear on the screen, then use the drop down menu and click on "rename" to rename yourself to be anonymous.
3. If you want to comment during the public comment portion of any item, click on **raise your hand** on the right-hand side of your screen. When it is time for public comment on the item on which you wish to speak, City staff will unmute you. You will have 3 minutes to comment, subject to the Chair's discretion.

Or join by phone:

1. \*67 1-669-900-6833
2. Enter Meeting ID: 989 9187 1926
3. If you are accessing the meeting via telephone and want to comment during the public comment portion of any item, press **star (\*) 9** on your phone. This will raise your hand. When it is time for public comment on the item on which you wish to speak, City staff will unmute your phone. You will hear a prompt that will indicate your phone is unmuted. You will have 3 minutes to comment, subject to the Chair's discretion.
4. NOTE: Your phone number will appear on the screen unless you first dial star (\*) 67 before dialing the numbers as shown above.

**How to Submit Written Public Comment:**

Members of the public may provide public comment before and during the meeting by sending comments by email to [pc@cityofarcata.org](mailto:pc@cityofarcata.org). Such email comments must identify the agenda item number in the subject line of the email. The comments will be read into the record, with a maximum allowance of three minutes (approximately 350 words) per individual comment, subject to the Chair's discretion. If a comment is received after the agenda item is heard, but before the close of the meeting, the comment will still be included as a part of the written record of the meeting but will not be read into the record during the meeting.

**Americans with Disabilities Act Accommodations:**

Any member of the public who needs accommodations should email the City Clerk at [bdory@cityofarcata.org](mailto:bdory@cityofarcata.org) or by calling (707) 822-5953. The City Clerk will use their best efforts to provide reasonable accommodations to provide as much accessibility as possible while maintaining public safety.

**I. ROLL CALL**

**II. ORAL COMMUNICATIONS** This item is provided for people to address the Zoning Administrator on matters not on the agenda. Any requests that require action will be set by the Zoning Administrator to a future agenda, or will be referred to staff.

**III. APPROVAL OF MINUTES**

**A. Approval of the August 20, 2020, Minutes of the Zoning Administrator hearing.**

**IV. PUBLIC HEARINGS**

Prior to opening each public hearing, the Review Authority will provide *Ex Parte* disclosures. Disclosures include a summary of information and sources gathered outside of the public hearing.

**A. City of Arcata Hillside Development Permit for bike trail improvements on the Forsyth Tract, a portion of the Arcata Community Forest; File Number 201-007-HD.**

**V. ADJOURNMENT**

**CITY OF ARCATA**  
**Draft ZONING ADMINISTRATOR MINUTES**

**CITY HALL – COUNCIL CHAMBERS**  
**736 F Street, Arcata**

**August 20, 2020**  
**Thursday, 2:00 P.M.**

- I. ROLL CALL.** Meeting called to order 2:05 pm. David Loya, Zoning Administrator; Delo Freitas, Senior Planner; Jess Clifton, Assistance City Engineer.
- II. ORAL COMMUNICATIONS.** None.
- III. APPROVAL OF MINUTES.** No minutes of the Zoning Administrator hearing were approved as the October 3, 2019 minutes were unavailable for review. The Zoning Administrator requested both the October 3, 2019 and August 20, 2020 minutes be presented at the next scheduled Zoning Administraoctr hearing.
- IV. PUBLIC HEARINGS.**

Prior to opening each public hearing, the Review Authority will provide *Ex Parte* disclosures. disclosures include a summary of information and sources gathered outside of the public hearing.

**A. Approve a Minor Use Permit for Modification to Site Standards at 2150 Western Avenue, Arcata; File # 190-033-MUP.**

ACTION: Freitas provided oral staff report. The Zoning Administrator noted general experience with the project and applicants as part of *ex parte* communication. The Zoning Administrator approved the Minor Use Permit by adopting: 1) the Action with Findings and Conditions of Approval; and 2) California Environmental Quality Act (CEQA) Categorical Exemption §15301, *Existing Facilities*.

**Approve a Minor Subdivision at 5550 West End Road, Arcata; File #190-027-SUB.**

ACTION: Freitas and Clifton provided oral report. The Zoning Administrator noted general experience with the project and applicants as part of *ex parte* communication. The Zoning Administrator approved the submitted Tentative Map by adopting: 1) the Action with Findings and Conditions of Approval; and 2) California Environmental Quality Act (CEQA) Categorical Exemption §15315, *Minor Land Divisions*.

**V. ADJOURNMENT. 2:53 PM**